



# PART A MEDICAL REVIEW NEWS

NOVEMBER EDITION | PROVIDER ALERT: TARGETED PROBE AND EDUCATE (TPE)

## Check Out the Part A Medical Review Activity Log (<https://cgsmedicare.com/parta/mr/mral.html>)

- Explore the current medical reviews being conducted within our medical review department
- Familiarize yourself with the medical review documentation requirements by viewing the ADR checklists provided and access additional submission information, resources and helpful tips on preventing common denials



## Ensure CGS Receives Your Additional Documentation Requests (ADRs)

If you aren't already a portal user, sign up for myCGS Today!

**myCGS** (<https://www.cgsmedicare.com/parta/mycgs/index.html>) is the recommended route for submitting your Medical Review Additional Documentation Requests (MR ADRs). This is a secure, free web-based application that allows you to submit your ADR's directly to CGS, ensuring a timely response in submitting your medical records for review as well as providing a confirmation of the receipt of your records. myCGS eliminates the issues that may be encountered when faxing and prevents the delays associated with mailing your documentation for review. Refer to the myCGS User Manual web page ([https://www.cgsmedicare.com/mycgs/mycgs\\_user\\_manual.html](https://www.cgsmedicare.com/mycgs/mycgs_user_manual.html)) for more details to get registered today.



## Responding to Medical Review Additional Documentation Requests (MR ADRs)

- Submit a Copy of the ADR letter the facility received as page 1 of the MR ADR Submission
  - Do not forget to include 1-2 designated provider contacts with each ADR submission by completing the TPE ADR Cover Sheet ([https://cgsmedicare.com/parta/forms/pdf/parta\\_tpe\\_adr\\_coversheet.pdf](https://cgsmedicare.com/parta/forms/pdf/parta_tpe_adr_coversheet.pdf))
    - Without a designated provider contact identified, you may miss an important opportunity to prevent a claim denial
  - If you receive a courtesy call from our medical review department for an easily curable error identified, please respond to the call promptly



## Reminder

Please DO NOT submit medical records unless you have received an official ADR letter requesting the documentation.



## Questions?

If you have questions, please email: [J15AMREDUCATION@cgsadmin.com](mailto:J15AMREDUCATION@cgsadmin.com)

Please be sure to include the Facility name and Provider Number or PTAN associated with your question and the specific review reason related to your inquiry. This will help to expedite a response.

