

Inpatient Hospital/Skilled Nursing Facility (SNF) DMEPOS Claim Submission Reference Aid

This reference aid provides step by step instructions on how to determine if an item may be billed to the DME MAC for some of the most common inpatient hospital and skilled nursing facility discharge scenarios. This reference should be used in conjunction with the myCGS web portal and the resources linked at the end of this document.

STEP 1

Look-up the patient's inpatient hospital or SNF patient status in myCGS:

1. Access the Beneficiary Information Tab and select "SNF/Hospital."
2. Enter the beneficiary's MBI, name, date of birth, and the date of service.
3. If there is an inpatient hospital or SNF stay for the date of service entered, the following information will be displayed:
 - **Start and End Date:** These are the dates that apply to the Patient Status.
 - **Facility Type:** This will indicate if the patient is in the hospital, a SNF, or in a SNF no-pay stay on the date of service entered.
 - **Patient Status:** This will indicate if the patient is still an inpatient or if they have been discharged to home, another facility, hospice or home health.
 - **Admitted Date:** The date the patient was first admitted into the facility.
 - **Discharge Date:** The date the patient was discharged from the facility.
 - **Facility NPI:** NPI of the facility.

STEP 2

Review all eligibility information, including Home Health Episode and Hospice in myCGS:

The eligibility screen in myCGS allows you to determine if a beneficiary is enrolled in hospice or under a home health plan of care. The start and end date, NPI of the hospice or home health agency and patient status are provided.

STEP 3

Use the myCGS inpatient hospital or SNF patient status to determine the appropriate scenario and follow the arrows for Steps 4 and 5.

Facility Type: Hospital Inpatient Admission to Discharge

This patient was a hospital inpatient and was discharged to a SNF on the Discharge Date.

Patient Status: Discharged/transferred to a SNF

Facility Type: Hospital Inpatient Admission to Discharge

This patient was a hospital inpatient and was discharged to the patient's home on the Discharge Date.

Patient Status: Discharged to home or self-care (routine discharge)**

Facility Type: Hospital Inpatient Admission to Discharge

This patient was a hospital inpatient and was discharged to home under home health on the Discharge Date.

Patient Status: Discharged/Transferred to home under care of Organized Home Health Service Organization in anticipation of Covered Skilled Care

Access the Home Health Episode (HHE) tab in myCGS to verify the home health plan of care information.

STEP 4

When will item be provided?

- During the hospital inpatient stay
- In anticipation of discharge from the hospital
- During the hospital inpatient stay
- On the day of discharge after the patient is discharged from the hospital
- Within two days prior to discharge for fitting and training or early delivery to home
- During the hospital inpatient stay
- On the day of discharge after the patient is discharged from the hospital

STEP 5

DME MAC claim submission?

- No.
- No.
- No
- Yes, follow normal date of service rules.
- Follow the instructions in the DME Supplier Manual, Chapter 6, Section 13, and Chapter 3, Section 8 *
- No
- Utilize the Consolidated Billing Tool to determine if the item is separately payable during a home health episode

* **For pre-discharge delivery for fitting or training purposes:** Before submitting a claim to the DME MAC, check to make sure the patient was discharged as planned. (myCGS should show the patient status as discharged to home or self-care.) Pre-Discharge delivery of DMEPOS for fitting and training does not apply to supplies or most drugs (there is an exception for immunosuppressive drugs).

** Refer to Chapter 6, Section 11 of the DME Supplier Manual for coverage of DMEPOS items considered in other places of service in addition to Home.

Continued . . .



STEP 3

Determine the patient's inpatient hospital or SNF patient status in myCGS:

Facility Type: Hospital Inpatient Admission to Discharge
Patient Status: Discharged/Transferred to Hospice in the home

This patient was a hospital inpatient and was discharged to home under Hospice care on the Discharge Date.
 Access the Hospice tab in myCGS to verify the Hospice information. Use your intake process to determine if the item being dispensed is related to the hospice diagnosis. The hospice diagnosis is not available in myCGS.

Facility Type: SNF Inpatient First Claim or Continuing Claim
Patient Status: Still patient.

This patient is in a Part A SNF stay since the Start Date.

Facility Type: SNF Inpatient
Patient Status: Discharged to home or self-care (routine discharge)**

This patient was a SNF inpatient in a Part A covered stay and was discharged to the patient's home on the Discharge Date

Facility Type: SNF Inpatient
Patient Status: Discharged/Transferred to home under care of Organized Home Health Service Organization in anticipation of Covered Skilled Care

This patient was a SNF inpatient in a Part A covered stay and was discharged to home under home health on the Discharge Date.
 Access the Home Health Episode (HHE) tab in myCGS to verify the home health plan of care information.

Facility Type: SNF Inpatient
Patient Status: Discharged/Transferred to Hospice in the home

This patient was a SNF inpatient in a Part A covered stay and was discharged to home under Hospice care on the Discharge Date.
 Access the Hospice tab in myCGS to verify the Hospice information. Use your intake process to determine if the item being dispensed is related to the hospice diagnosis. The hospice diagnosis is not available in myCGS.

Facility Type: SNF Inpatient Nopay
Patient Status: Discharged to home or self-care (routine discharge) OR Still Patient

This patient was/is in the SNF, but it was not a Part A covered stay. They were discharged to the patient's home on the Discharge Date.

STEP 4

When will item be provided?

→ During the hospital inpatient stay

→ On the day of discharge after the patient is discharged from the hospital

→ During the Part A SNF Stay

→ During the Part A SNF Stay

→ Within two days prior to discharge for fitting and training or early delivery to home.

→ During the Part A SNF Stay

→ On the day of discharge after the patient was discharged from the SNF

→ During the Part A SNF stay

→ On the day of discharge after the patient is discharged from the SNF

→ During the SNF no pay stay

STEP 5

DME MAC claim submission?

→ No

→ Utilize the Consolidated Billing Tool to determine if the item is separately payable.

→ Refer to the DME Consolidated Billing Tool to determine if the item is separately payable during the Part A SNF stay.

→ Refer to the DME Consolidated Billing Tool to determine if the item is separately payable during the Part A SNF stay.

→ Follow the instructions in the DME Supplier Manual, Chapter 6, Section 13, and Chapter 3, Section 8*

→ Refer to the DME Consolidated Billing Tool to determine if the item is separately payable during the Part A SNF stay.

→ Utilize the Consolidated Billing Tool to determine if the item is separately payable during a home health episode

→ Refer to the DME Consolidated Billing Tool to determine if the item is separately payable during the Part A SNF stay.

→ Utilize the Consolidated Billing Tool to determine if the item is separately payable.

→ Refer to the DME Consolidated Billing Tool to determine if the item is separately payable in the SNF outside of the Part A Stay.

Resources & Links:

Consolidated Billing Tool

- **JB:** https://www.cgsmedicare.com/medicare_dynamic/jb/consbill/consbill/index.aspx
- **JC:** https://www.cgsmedicare.com/medicare_dynamic/jc/consbill/consbill/index.aspx

myCGS Information and User Manual

- **JB:** <https://www.cgsmedicare.com/jb/mycgs/index.html>
- **JC:** <https://www.cgsmedicare.com/jc/mycgs/index.html>

DME Supplier Manual: Chapter 3 Documentation Requirements, Section 8 & Chapter 6 Claims Submission, Sections 11, 12 and 13

- **JB:** <https://www.cgsmedicare.com/jb/pubs/supman/index.html>
- **JC:** <https://www.cgsmedicare.com/jc/pubs/supman/index.html>

Medicare DMEPOS Improper Inpatient Payments Fact Sheet: <https://www.cms.gov/Outreach-and-Education/Medicare-Learning-Network-MLN/MLNProducts/Downloads/MedDMEPOSInpatient-MLN1541573.pdf>

** Refer to Chapter 6, Section 11 of the DME Supplier Manual for coverage of DMEPOS items considered in other places of service in addition to Home.

* **For pre-discharge delivery for fitting or training purposes or early delivery to home:** Before submitting a claim to the DME MAC, check to make sure the patient was discharged as planned. (myCGS should show the patient status as discharged to home or self-care.) Pre-Discharge delivery of DMEPOS for fitting and training does not apply to supplies or most drugs (there is an exception for immunosuppressive drugs).