

JURISDICTION 15 PART B

Revalidation Application Checklist



CGS Reval Number:

NPI:

PTAN:

RETURN THIS CHECKLIST WITH YOUR REVALIDATION APPLICATION

If you are submitting your application via Internet-Based PECOS, click “Complete Submission” on the Submission page. If you do not click “complete submission,” CGS will not be able to view the application.

If you are submitting your application via Paper, please check “revalidation” in section 1 of the appropriate CMS 855 application.

See the list below for the attachments to be submitted with your application and submit those that support your enrollment. These attachments can be uploaded with the Internet-based PECOS application or mailed with the paper application.

Copy of this revalidation application checklist	
All PTANs on the letter have been addressed	
Copy of board certifications (Non Physician Practitioners (NPPS) only)	
Copy of final adverse legal action documentation and resolution	
Proof of fee payment or hardship exception	
IRS document (preprinted with legal business name and EIN) – required only if legal business name has changed	
IRS determination letter, if registered with the IRS as “non-profit”	
CMS-588 Electronic Funds Transfer (EFT)	
Original voided check or bank letter (if EFT is submitted)	
Business license	
Diagram/flowchart in addition to completing section 5 (groups/organizations only)	
Government responsibility letter (if section 5 identifies a governmental organization)	