

PROVIDER ENROLLMENT INFORMATION:

Guidance for Completing the CMS Enrollment Forms

What Applications Do I Complete?

Part 3
of 10

Objective

- Overview of Provider Enrollment and the enrollment process.
- Review of forms involved in the enrollment process.
- Assist providers with the enrollment process.
- Identify common errors within the enrollment process.

New Group

- **CMS-855B:** For group (all applicable sections).
- **CMS-855I:** For reassigning individuals who are new to the Medicare program, or not PECOS enrolled (sections 1, 2, 3, 4B, 13, and 15).
- **CMS-855J:** For employed physician assistants (sections 1, 2, 3, 13, and 15)
- **CMS-855R:** Individuals reassigning (entire application).
- **CMS-588:** EFT mandatory.
- **CMS-460:** Participation agreement optional.

New Organization (no members)

- **CMS-855B:** For organization (all applicable sections).
 - CMS-855B Attachment 1 (additional for Ambulance supplier).
 - CMS-855B Attachment 2 (additional for Independent Diagnostic Testing Facility).
- **CMS-588:** EFT mandatory.
- **CMS-460:** Participation agreement optional.

New Sole Owner (Provider)

- **CMS-855I:** Single application for both entity and individual sole owner (sections 1, 2, 3, 4A, 4C, 4E, 8, 13, 15, and if applicable, 4D, 4G, and 6).
- **CMS-855J:** For reassigning individuals who are new to the Medicare program, or not PECOS enrolled (sections 1, 2, 3, 4B, 13, and 15).
- **CMS-855K:** For employed physician assistants (sections 1, 2, 3, 13, and 15).
- **CMS-855R:** Individuals reassigning (entire application).
- **CMS-588:** EFT mandatory.
- **CMS-460:** Participation agreement optional.

New Sole Owner (Non-Provider)

- **CMS-855B:** For organization (all applicable sections).
- **CMS-855I:** For reassigning individuals who are new to the Medicare program, or not PECOS enrolled (sections 1, 2, 3, 4B, 13, and 15).
- **CMS-855J:** For employed physician assistants (sections 1, 2, 3, 13, and 15).

Other Topics:

Provider Enrollment Overview
http://www.cgsmedicare.com/partb/enrollment/guidance_1.pdf

Provider Enrollment Tips
http://www.cgsmedicare.com/partb/enrollment/guidance_2.pdf

NPI Information
<http://www.cgsmedicare.com/partb/enrollment/npi.html>

Completing the CMS-855B Application
http://www.cgsmedicare.com/partb/enrollment/guidance_5.pdf

Completing the CMS-855I Application
http://www.cgsmedicare.com/partb/enrollment/guidance_6.pdf

Completing the CMS-855R Application
http://www.cgsmedicare.com/partb/enrollment/guidance_7.pdf

Completing the CMS-855O Application
http://www.cgsmedicare.com/partb/enrollment/guidance_8.pdf

Completing the CMS-588 Application
http://www.cgsmedicare.com/partb/enrollment/guidance_9.pdf

Completing the CMS-460 Application
http://www.cgsmedicare.com/partb/enrollment/guidance_10.pdf



PROVIDER ENROLLMENT INFORMATION:

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What Applications Do I Complete?

- **CMS-855R:** Individuals reassigning (entire application).
- **CMS-588:** EFT mandatory.
- **CMS-460:** Participation agreement optional.

New Sole Proprietor (Provider)

- **CMS-855I:** For sole proprietor (sections 1, 2, 3, 4B, 4C, 4E, 8, 13, and 15).
- **CMS-855I:** For reassigning individuals who are new to the Medicare program, or not PECOS enrolled (sections 1, 2, 3, 4B, 13, and 15).
- **CMS-855I:** For employed physician assistants (sections 1, 2, 3, 13, and 15).
- **CMS-855R:** Individuals reassigning (entire application).
- **CMS-588:** EFT mandatory.
- **CMS-460:** Participation agreement optional.

New Individual Reassigning Benefits to an Established Group

- **CMS-855I:** For reassigning individuals who are new to the Medicare program, or not PECOS enrolled (sections 1, 2, 3, 4B, 13, and 15).
- **CMS-855I:** For employed physician assistants (sections 1, 2, 3, 13, and 15).
- **CMS-855R:** Individuals reassigning (entire application).

Established PECOS Enrolled Individual Reassigning Benefits to an Established Group

- **CMS-855I:** For employed physician assistants (sections 1, 2, 3, 13, and 15).
- **CMS-855R:** Individuals reassigning (entire application).

Enrolling as Ordering and Certifying Only

- **CMS-855O:** All eligible physicians and non-physician practitioners (entire application).

Revalidating Providers: Applications

Same applications are required as those of new enrollees.

Established Providers Not Enrolled In PECOS

Same applications are required as those of new enrollees.