

## Kentucky/Ohio Part B

## HOLIDAY/TRAINING CLOSURE SCHEDULE

CGS offices are closed on most Federal Holidays. However, on Federal Holidays where CGS offices are not closed, the Kentucky and Ohio Part B Medicare Provider Contact Center (PCC) will be closed to offer their customer service representatives (CSRs) a full day of training. In addition, periodically during each month the Part B PCC will close for additional CSR training. The following provides the 2016 Federal Holiday/PCC Training Closure schedule.

| DATE      |                        | EVENT                              | CLOSURE SCHEDULE                            |
|-----------|------------------------|------------------------------------|---|
| January   | Friday, January 1      | New Year's Day                     | Office Closed                               |
|           | Thursday, January 14   | CSR Training                       | Part B PCC Closed, 9:00 - 11:00 a.m. ET     |
|           | Monday, January 18     | Martin Luther King, Jr.'s Birthday | Office Closed                               |
|           | Thursday, January 28   | CSR Training                       | Part B PCC Closed, 9:00 - 11:00 a.m. ET     |
| February  | Monday, February 15    | President's Day                    | Part B PCC Closed, 9:00 a.m. – 5:30 p.m. ET |
| March     | Thursday, March 10     | CSR Training                       | Part B PCC Closed, 9:00 - 11:00 a.m. ET     |
|           | Thursday, March 24     | CSR Training                       | Part B PCC Closed, 9:00 - 11:00 a.m. ET     |
| April     | Thursday, April 14     | CSR Training                       | Part B PCC Closed, 9:00 - 11:00 a.m. ET     |
|           | Thursday, April 28     | CSR Training                       | Part B PCC Closed, 9:00 - 11:00 a.m. ET     |
| May       | Thursday, May 12       | CSR Training                       | Part B PCC Closed, 9:00 – 11:00 a.m. ET     |
|           | Thursday, May 26       | CSR Training                       | Part B PCC Closed, 9:00 – 11:00 a.m. ET     |
|           | Monday, May 30         | Memorial Day                       | Office Closed                               |
| June      | Thursday, June 9       | CSR Training                       | Part B PCC Closed, 9:00 - 11:00 a.m. ET     |
|           | Thursday, June 23      | CSR Training                       | Part B PCC Closed, 9:00 - 11:00 a.m. ET     |
| July      | Friday, July 4         | Independence Day                   | Office Closed                               |
|           | Thursday, July 14      | CSR Training                       | Part B PCC Closed, 9:00 - 11:00 a.m. ET     |
|           | Thursday, July 28      | CSR Training                       | Part B PCC Closed, 9:00 - 11:00 a.m. ET     |
| August    | Thursday, August 11    | CSR Training                       | Part B PCC Closed, 9:00 - 11:00 a.m. ET     |
|           | Thursday, August 25    | CSR Training                       | Part B PCC Closed, 9:00 - 11:00 a.m. ET     |
| September | Monday, September 5    | Labor Day                          | Office Closed                               |
|           | Thursday, September 22 | CSR Training                       | Part B PCC Closed, 9:00 - 11:00 a.m. ET     |
| October   | Monday, October 10     | Columbus Day                       | Part B PCC Closed, 9:00 a.m. – 5:30 p.m. ET |
| November  | Friday, November 11    | Veterans Day                       | Part B PCC Closed, 9:00 a.m. – 5:30 p.m. ET |
|           | Thursday, November 24  | Thanksgiving                       | Office Closed                               |
|           | Friday, November 25    | Day after Thanksgiving             | Office Closed                               |
| December  | Thursday, December 8   | CSR Training                       | Part B PCC Closed, 9:00 - 11:00 a.m. ET     |
|           | Friday, December 23    | Christmas Eve Observance           | Office Closed                               |
|           | Monday, December 26    | Christmas Day Observance           | Office Closed                               |



