

# PART A DISPUTE REQUEST FOR ASSISTANCE

This form should be completed by the initial Skilled Nursing Facility or Inpatient Hospital provider to request assistance in resolving an overlap situation with another Medicare provider. Every attempt must be made to resolve the dispute prior to submitting the form or contacting CGS.

The form must be mailed to the following address, or faxed to: **1.615.660.5982**

**J15-Part A Claims  
CGS Administrators, LLC  
PO Box 20211  
Nashville, TN 37202**

## Initial Skilled Nursing Facility or Inpatient Hospital Information

Provider Name

Provider Number

National Provider Identifier (NPI)

Tax Identification Number

Telephone Number

Patient's Medicare Number

Patient's First and Last Name

Date of First Visit

Date of Last Visit

Reason Code Received

Overlapping Provider Information

Overlapping Provider Name

Provider Number

Telephone Number

Overlapping Dates (from and through)

## Contact Information with Overlapping Provider (minimum of 3 contacts required)

**Date of 1st Contact**

Contact Name

Time

**Date of 2nd Contact**

Contact Name

Time

**Date of 3rd Contact**

Contact Name

Time

Reason Dispute

Is Unresolved:

## Documentation

Please submit any necessary documentation (i.e. admit and discharge documents).

Name of Person Completing Form

Telephone Number

Date Completed

