











# Claim Status Inquiry USER GUIDE

DME MAC Jurisdiction C





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#### Updates and Revisions can be found on our Web site:

http://www.cgsmedicare.com/jc/claims/csi/csi.html

# Introduction

### Overview of Claim Status Inquiry (CSI)

<u>Claim Status Inquiry (CSI)</u> allows you to electronically check the status of production claims after they have passed the front-end edits and received Claim Control Numbers (CCN). Through CSI, you will know if your claim has been paid, denied, or pending. At least three working days after you successfully file a claim, you will be able to locate your claim in the processing cycle. Payment information is available for both electronic and paper claims. Also through CSI, you are able to receive payable Certificates of Medical Necessity (CMN) Information

These features use a direct data entry (DDE) format whereby the user inputs data into predefined fields and instantaneously is provided with a response. This type of inquiry does not require the format of an actual file and it does not return a report to the user.

CSI is available Monday through Friday 6:00 AM – 8:00 PM and Saturday 6:00 AM – 4:00 PM Central Time. Also, CSI may occasionally be unavailable due to regular system maintenance and enhancements. ListServ messages will be sent out informing you of planned outages.

### Enrollment

Prior to enrolling in CSI, you must have a gateway connection through a Network Service Vendor. The Network Service Provider will provide downloading instructions, a login ID, and a password to access the gateway. CGS has agreements with the following Network Service Vendors:

CSI Network Service Vendors Ability Network Contact: 1.612.460.4327 General Inquiries: 1.877.340.5610 https://www.abilitynetwork.com

Once you have a connection set up, you will need to complete the CSI User ID Access Request Form (<u>http://www.cgsmedicare.com/jc/forms/index.html</u>). Once your form is approved and processed, you will receive a user ID and password, separate from the login ID and password provided by your Network Service Vendor.

**Note:** The Centers for Medicare and Medicaid Services (CMS) requires all identification numbers and passwords to be monitored and secured on a regular basis. In order to maintain the highest level of security, your CGS user ID will be disabled if not used at least once every 30 days. To reinstate your user ID please contact the Security Administration Team at <u>CGS.Medicare.OPID@</u> <u>CGSAdmin.com</u>. If your user ID is not used for 60 days it will be deleted and you will be required to apply for a new user ID.

### Claim Status Inquiry (CSI) Annual Recertification

CGS implemented an annual recertification process that requires users to complete the CSI Recertification Form (<u>https://www.cgsmedicare.com/jc/claims/pdf/csi\_be\_userid\_recert.pdf</u>) every year. This new process started in April 2023. If you have not submitted a CSI Recertification Form (<u>https://www.cgsmedicare.com/jc/claims/pdf/csi\_be\_userid\_recert.pdf</u>) since April, you must complete a new form by July 31, 2023. If you do not submit the recertification form prior to July 31st, 2023, your access will be deactivated, and you will need to re-register to continue access to the CSI application.

Please make sure to complete all fields to ensure there are no issues.

If you currently have access in both Jurisdiction B and Jurisdiction C, you will only need to send one form. Please be sure to include all NPI/PTANs that you need to continue to have access to.

### Sign On

Prior to signing into CSI, you must first establish a connection through your Network Service Provider. Once you are connected, you should receive the following screen:



Figure 1 – CMS Menu

Once the CMS Menu displays, you will need to take the following steps:

- 1. Key the user ID assigned to you in the Userid field and press <TAB>.
- Type your password in the PASSWORD field on the screen. Your password will not appear on your screen. Press <ENTER>.
  - a. If you are a first-time user, you will be prompted to change your initial password. After you receive the prompt, the cursor will move to the **NEW PASSWORD** field. Enter a new personal password.

Passwords must be eight characters, two of which must be numeric. Do not use any character more than twice or more than two numeric characters. Do not use uppercase or special characters or re-use any of your six previous passwords. The password you select should be one that you will remember but one that is not easily recognizable. To ensure privacy, your password will not appear on your screen as you type.

- b. Press **<ENTER>**. You will be prompted to re-type your new password again to ensure accuracy. Key the password again and press **<ENTER>**.
- 3. This will take you to the Selection Screen.

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	log Bl, Nr			
	TPX ME	NU FOR CHB391	a. Pr	inelid - TENOO
				rminal - SG143
Cmakey=PP10	Condichaged		100	- 0292-
				ALL ALL ALL A
Sennid	Senakey	Session Descripti	on f	status
- TPXADMIN	PF	TPX Administratio		
1002002	DE C	CMS PROD TSD 0101		
- VHSPGG - P	DE	DHE J C PROD		
MARINO - 1		DHE LOC HAT		
- VMSU000-1		DME J.C. HAT		
ommand ===>				
E1-Help PEZ/	10-Un PE8/20-D	own PE10/22-Left	PE11/23-Right	H -Cmd Help
			0 4	2,15 B Prod-C

Figure 2 – Selection Screen

- 4. Place your cursor in the select field at the left of "DME J-C Prod" and press ENTER.
- 5. The Welcome Screen will appear.

Graf - Reflection - BM 3270 Terminal	and proved Manager water lighter in the control Manager life.	
dit Connection Sepup Macro Mindow Help		
	6.W	
WELCOME TO	MS EDC AT HPES (CICSM001) - DME J-C P	RODUCTION
ACPE	1 0 0 1 MVS/ESA REL1.3 SP7.1.3 M2	097 CICS 6.5.0
NETNAME:	T12G2029 TERMINAL: \$8D4 DATE: 12/07	/12 TIME: 10:43:33
	MMM MMM 000000000 0000000	100 111
	IMMM MMMM 00 0000 00 00	00 1111
м	MM MM MM 00 00 00 00 00 0	0 11
MM	MMMM MM 00 00 00 00 00 00	
MM	MM MM 00 00 00 00 00 00	
MM	MM 00 00 00 00 00 00	
MM	MM 00 00 00 00 00 00	
	MM 0000 00 0000 00	
KEY IN TRANSACTIO DFH3504I SIGN ON	ON CODE AND PRESS ENTER	
T.		0 1.2 B Prod-CV



6. Please refer to the <u>Claim Status Inquiry</u> or <u>CMN Status Inquiry</u>, sections for instruction on how to access each system.

# Navigating Through CSI

<table by="" se<="" second="" th="" the=""><th>Moves to the next field</th></table>	Moves to the next field
<shift> and <tab></tab></shift>	Moves back to the previous field
<pause break=""></pause>	Clear the screen
<f1></f1>	Go back to the previous eligibility inquiry screen (BE only)
<f3></f3>	Go back to the previous inquiry screen (CSI only, for BE this will clear the screen.)
<f8></f8>	Page Forward
<f7></f7>	Page Backward
<esc></esc>	Reset the screen

# **Claim Status Inquiry**

CSI is divided into three main functions. These functions are:

### **Claims History Information**

Claims History provides information about electronic claims that have been paid or denied, claims not paid due to full payment by other insurance or deductible requirements, and pending claims. Claims History includes viewing the statuses of all claims (paper and/or electronic; assigned and/ or non-assigned). The last 18 months of claims history is available with the exception of claims transferred from another jurisdiction, which are only available for 45 days.

Note: CSI does not display payment amounts for non-assigned claims.

### Pending Claims Information

This function of CSI gives more detailed information about pending claims. The pending claims screen does not include information on a claim if a check for that claim has already been issued or if the claim has been denied.

Pending claims fall into three categories:

- Claims waiting for information from the Common Working File (CWF) (such as grandfathered Certificates of Medical Necessity [CMNs] or patient eligibility) before they can be processed. CWF is where master data files are kept. These master files provide CMN data and patient eligibility information.
- 2. Claims that have been processed but the payment has not been issued.
- Claims which require additional information or review to complete processing, such as medical or utilization review, development letters, etc.

### CMN Status Information

This function allows users to view payable Certificates of Medical Necessity (CMNs) for specific beneficiaries, for specific Healthcare Common Procedure Coding System (HCPCS) codes.

#### Accessing Claims History

- On the welcome screen (Figure 3), key VPIQ. You will key over the message "WELCOME TO CMS EDC". Press <ENTER>.
- 2. The Provider Claims Display Selection Screen (Figure 4) will appear.

	VMSPI01
PROVIDER CLAIMS DISPLAY SELECTION SCREEN	
CARRIER NO: 18003 NPI:	
HICN:	
SERVICE DATE: TO	
(MMDDYY)	
PENDING CLAIMS: N (Y OR N)	
CMN STATUS: N (Y OR N) HCPCS :	
BENEFICIARY ELIGIBILITY N (Y OR N)	

#### Figure 4 – Provider Claims Display Selection Screen

- 3. You must key your NPI in the NPI field. This is a required field.
- 4. Key in the beneficiary's HICN in the HICN field. This is a required field.
- Enter your dates of service in (MMDDYY) format in the SERVICE DATE fields. If both the FROM and TO service dates are filled, then all claims with beginning dates of service in that range will display. This field is optional.

- 6. In the **PENDING CLAIMS** field, if you key a Y, it will take you to the Pending Claims Screen. Please see <u>Pending Claims Information</u> for additional instructions.
  - a. In the CMN STATUS field, if you key a Y and a HCPCS code you will be able to view any CMNs established for the beneficiary under the entered HCPCS code. Refer to the CMN Status section for further instructions.
- 7. Once you have entered all of the specified criteria, press **<ENTER>**.
- 8. The Provider Claims Display Screen will appear to show claims history.

	VMSPI02
PROVIDER CLAIMS DISPLAY SELECTION SCREEN	
CARRIER NO: 18003 NPI:XXXXXXXX PROVIDER NO: XXXXXXXXX	
HICN: XXXXXXXXX NAME: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	SEX:
Μ	
CCN: 0000000000000 TOTAL SUBM. CHG: 999,999.99 PD PROV: 999,999.99	
CAT: XX XXXXXXXXX CHK/EFT DT: MM/DD/CCYY	
STAT DT: MM/DD/CCYY STAT: XXX <description< td=""><td>&gt;</td></description<>	>
FROM TO PROC CODE SVC SUBMITTED REND PROV PAYTO PROV	LN
MM/DD/YY MM/DD/YY (HCPCS) 1 999,999.99 XXXXXXXXX 999,999.9	9 1
LN CTRL NBR: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	
1003-NO MORE RECORDS TO DISPLAY	

#### Figure 5 – Provider Claims Display Screen

 Use the <u>navigational keys</u> to move between pages. If there are no claims that match your search criteria, or if you have reached the end of the list, you will receive a message that states "I003-NO MORE RECORDS TO DISPLAY."

Explanation of Provider Claims Display Screen			
Field	Explanation		
CARRIER NO	Jurisdiction C Carrier Number		
NPI	National Provider Identifier		
PROVIDER NO	The PTAN associated with the NPI		
HICN	Beneficiary's Health Insurance Claim Number		
NAME	Beneficiary's Last and First Name		
DOB	Beneficiary's Date of Birth		
SEX	Beneficiary's Gender		
CCN	Claim Control Number		
TOTAL SUBM. CHG	Total Submitted Charges on Claim		
PD PROV	Total Paid Amount (If claim is in process, the amount will be zero.)		
CAT	The 277 Category Code. Please refer to the <u>277 Claim Status Codes section</u> of this manual.		
CHK/EFT DT	Date of Payment		
STAT DT	Date of Claim Status		
STAT	277 Claim Status Code and Description. <i>Please refer to the <u>277 Claim Status Codes</u> <u>section</u> of this manual.</i>		
FROM	Beginning Date of Service		
ТО	Ending Date of Service		
PROC CODE	HCPCS Procedure Code and Modifiers		
SVC	Number of Services		
SUBMITTED	Submitted Amount		
REND PROV	Rendering Provider's PTAN		
PAYTO PROV	Amount Paid to Rendering Provider		
LN	Line Number on Claim		
LN CNTRL NBR	Line Item Control Number		

### Accessing Pending Claims Information

- From the Provider Claims Display Selection Screen (Figure 4), key a Y in the **PENDING CLAIMS** field. You are not required to enter any other information on this screen. Press **<ENTER>**.
- 2. The Provider Pending Inquiry System Screen will display. (Figure 6)

OPTION: CARRIER ID: 1 NPI :	PROVIDER PENDING INQUIRY SYSTEM DME MAC	VMSPP10
HICN:	(ENTER FOR OPTIONS A, C, R, OR O)	
AVAILABLE FUNCTIONS DESCRIPTIONS	ON PTION	
А	PROVIDER DETAIL PENDING - ALL	
С	PROVIDER DETAIL - COMPLETED HELD	
R	PROVIDER DETAIL - QUERY SUSPENSE	
0	PROVIDER DETAIL - OTHER SUSPENSE	
S	PROVIDER SUMMARY PENDING INQUIRY	
Q	QUIT	
TYPE OPTION, PRES	SS ENTER	18003

Figure 6 - Provider Pending Inquiry System Screen

 In the OPTION field, enter the letter that corresponds with the function that you would like to access.

#### **Available Options**

A - Provider Detail Pending - All - Use this option to view all of the pending claims that are completed and held on the payment floor, at CWF, or in other suspended statuses. Transfer claims are excluded from the list. This option is specific to each beneficiary's HICN.

OPTION: PROVIDER DETAIL PENDING INQUIRY						
VMSPP50						
		ALL F	PENDED C	LAIMS		
NPI: XXXXXXXXXX	PROVIDER: >	<pre>xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx</pre>				
BENEFICIARY:						
H: XXXXXXXXXX	NM: SMITH			JOHN	DOB: 99/9	99/9999 SEX: M
TOTALS: CLAIMS	1		SUB	35.00	PAID	.00
CLAIM NUMBER	SUBMITTED	PAYTO PROV	277 CD	STAT DATE	DESCRI	PTION
000000000000000000000000000000000000000	999,999.99	999,999.99		XX/XX MM/D	D/CCYY	<>
000000000000000000000000000000000000000	999,999.99	999,999.99	XX/XX	MM/DD/CCYY	<	>
000000000000000000000000000000000000000	999,999.99	999,999.99	XX/XX	MM/DD/CCYY	<	>
277 CATEGORY LEGEND: AX - ACKNOWLEDGED PX - PENDING FX - FINALIZED						
TYPE OPTION, PRESS ENTER KEY:						
F-FORWARD	B-BACKWARD	P-ANOTH	IER PROV	/IDER	N-ANOTH	IER NPI
H-ANOTHER HICN	S-SUMMARY	Q-MAIN N	MENU	QQ-QUI	Т	
A056-NO FOLLOWING RECORDS TO PAGE FORWARD 18003						

#### Figure 7 - Provider Detail Pending Screen

C - Provider Detail - Completed Held - Use this option to view all of the claims for a specific beneficiary that are held on the payment floor.

OPTION:		PROVIDER DETAIL VMSPP50	PENDING INQUIRY	•	
			ol 11110		
		COMPLETED HELD	CLAIMS		
NPI: XXXXXXXXXX BENEFICIARY:	PROVIDER: XXXX	xxxxxx			
H: XXXXXXXXXX	NM: SMITH	JOHN	DOB: 99/99/9999	SEX: M	
TOTALS: CLAIMS	1	SUB 35.00	PAID	.00	
CLAIM NUMBER S	UBMITTED PAYTO PR	ROV 277 CD STAT D	ATE DESCRIPTION	1	
00000000000000000	999,999.99 999,999	9.99 XX/XX MM/D	D/CCYY <	>	
000000000000000	999,999.99 999,999	.99 XX/XX MM/D	D/CCYY <	>	
00000000000000	999,999.99 999,999	9.99 XX/XX MM/D	D/CCYY <	>	
277 CATEGORY LEG	END: AX - ACKNOWL SS ENTER KEY:	EDGED PX - PENDI	NG FX - FINALIZED		
F-FORWARD	B-BACKWARD	P-ANOTHER PROVI	DER N-ANOT	HER NPI	
H-ANOTHER HICN	S-SUMMARY	Q-MAIN MENU	QQ-QUI	Т	
A056-NO FOLLOWIN	IG RECORDS TO PAG	E FORWARD			18003

#### Figure 8 - Completed Held Claims Screen

**R** - Provider Detail - Query Suspense - Use this option to view all the claims for a specific beneficiary that are pending at CWF.

OPTION:		PROVIDE	R DETAIL PEND	ING INQUIRY	
		VMSPP50 QUERY	SUSPENSE	CLAIMS	
NPI: XXXXXXXXXX	PROVIDER: X	XXXXXXXXXXX			
BENEFICIARY:					
H: XXXXXXXXXX	NM: SMITH	JOHN	DOB	: 99/99/9999	SEX: M
TOTALS: CLAIMS	1	SUB 35.00	)	PAID	.00
CLAIM NUMBER	SUBMITTED	PAYTO PROV	277 CD	STAT DATE	DESCRIPTION
0000000000000000000	999,999.99	999,999.99	XX/XX	MM/DD/CCYY	<>
0000000000000000000	999,999.99	999,999.99	XX/XX	MM/DD/CCYY	<>
0000000000000000000	999,999.99	999,999.99	XX/XX	MM/DD/CCYY	<>
277 CATEGORY LEG	BEND: AX - ACKN	IOWLEDGED PX - F	PENDING F	K - FINALIZED	
TYPE OPTION, PRE	SS ENTER KEY:				
F-FORWARD	<b>B-BACKWARD</b>	P-ANOTHER F	PROVIDER		N-ANOTHER NPI
H-ANOTHER HICN	S-SUMMARY	Q-MAIN MENU	J	Q-QUIT	
A056-NO FOLLOWIN	IG RECORDS TO	PAGE FORWARD			
18003					

#### Figure 9 – Query Suspense Claims Screen

O - Provider Detail - Other Suspense - Use this option to view all the suspended claims for a specific beneficiary, excluding those at CWF. Transfer claims are excluded from the list.

OPTI	ON:				ENDING INQUIRY	
		VMSPP50 UTH	IER SUSPE	INSE CLAIMS		
NPI: XXXXXXXXXX BENEFICIARY:	PROVIDER: X	xxxxxxxxxx				
H: XXXXXXXXXX	NM: SMITH	JOHN		DOB: 99/99/9999	SEX: M	
TOTALS: CLAIMS	1	SUB 3	5.00	PAID	.00	
CLAIM NUMBER	SUBMITTED	PAYTO PROV	277 CD	STAT DATE	DESCRIPTION	
00000000000000000	999,999.99	999,999.99	XX/XX	MM/DD/CCYY	<>	
00000000000000000	999,999.99	999,999.99	XX/XX	MM/DD/CCYY	<>	
00000000000000	999,999.99	999,999.99	XX/XX	MM/DD/CCYY	<>	
277 CATEGORY LEG	END: AX - ACKN	IOWLEDGED P	X - PENDIN	IG FX - FINALIZED	)	
TYPE OPTION, PRE	SS ENTER KEY:					
F-FORWARD	B-BACKWARD	P-ANOTH	ER PROVID	DER	N-ANOTHER NPI	
H-ANOTHER HICN	S-SUMMARY	Q-MAIN M	ENU	QQ-QU	ΙΙΤ	
A056-NO FOLLOWIN	IG RECORDS TO	PAGE FORWAF	RD			1800

Figure 10 – Other Suspense Claims Screen

Page 10

S - Provider Summary Pending Inquiry - Use this option to view a summary count of all the claims the supplier has in Query Suspense, Other Suspense, and Completed Held, and the total submitted dollar amounts for these categories. A grand total also displays. Transfer claims are excluded from the summary.

OPTION:		PROVIDER SUMMAR	RY PENDING INQUIRY	VMSPP40
NPI: XXXXXX HICN :	XXXX PROV (ENTER	IDER: XXXXXXXXXXX FOR OPTIONS A, C, R,	OR 0)	
	CLAIMS S	JBMITTED AMOUNT		
QUERY SUSPENSE	0	.00		
OTHER SUSPENSE	999 99	99,999.99		
COMPLETED HELD	0	.00		
TOTAL	999 99	99,999.99		
FOR CLAIMS DETAI	L INFORMATI	ON, TYPE OPTION, PRE	SS ENTER	
OPTIONS DESCRIPTION				
A PROVIE	DER DETAIL P	ENDING- ALL		
C PROVIDER DETAIL- COMPLETED HELD				
R PROVIDER DETAIL- QUERY SUSPENSE				
O PROVIDER DETAIL- OTHER SUSPENSE				
Q MAIN M	IENU			
QQ QUIT				

Figure 11 – Provider Summary Pending Inquiry Screen

- 4. Key in your **NPI** in the NPI field. Note: If the NPI was keyed on the Provider Claims Display Selection Screen (Figure 4), it will carry over to this screen.
- 5. For options A, C, R, and O, a HICN must be entered in the **HICN** field.
- 6. Press **<ENTER>**. Depending on the option selected, one of the following screens will appear.

Explanation of Pending Claims Detail Screens		
Field	Explanation	
OPTION	The options are listed at the bottom of the page. Key in one of the option codes to transport to another screen.	
NPI	National Provider Identifier	
PROVIDER NO	The PTAN associated with the NPI	
	Beneficiary	
Н	Beneficiary's Health Insurance Claim Number	
NM	Beneficiary's Last and First Name	
DOB	Beneficiary's Date of Birth	
SEX	Beneficiary's Gender	
	Totals	
CLAIMS	Total Number of Displayed Claims	
SUB	Total Submitted Charges of Displayed Claims	
PAID	Total Paid Amount for Displayed Claims	
	Claim Detail	
CLAIM NUMBER	Claim Control Number	
SUBMITTED	Submitted Amount on Claim	
PAYTO PROV	Amount Paid to Rendering Provider	
277 CD	277 Category Code and <u>277 Claim Status Code</u> . Please refer to the 277 Claim Status Codes section of this manual.	
STAT DATE	The Date of the 277 Claim Status	
DESCRIPTION	Description of the <u>277 Claim Status Code</u> . Please refer to the 277 Claim Status Codes section of this manual.	

Explanation of Provi	Explanation of Provider Summary Pending Screen		
Field	Explanation		
OPTION	The options are listed at the bottom of the page. Key in one of the option codes to transport to another screen.		
NPI	National Provider Identifier		
PROVIDER NO	The PTAN associated with the NPI		
HICN	Key the beneficiary's Health Insurance Claim Number if transporting to another screen		
QUERY SUSPENSE	The total number of claims in Query Suspense for the NPI, along with the total Submitted Amount		
OTHER SUSPENSE	The total number of claims in Other Suspense for the NPI, along with the total Submitted Amount		
COMPLETED HELD	The total number of claims that are complete and held on the payment floor, along with the total Submitted Amount		
TOTAL	The total number of pending claims and the total Submitted Amount for the NPI.		

# Accessing CMN Information

- 1. On the Provider Claims Display Selection Screen (Figure 4), key your NPI number in the NPI field.
- 2. Key the beneficiary's HICN in the HICN field.
- 3. Enter a Y in the CMN STATUS field.
- 4. In the HCPCS field, enter the HCPCS code that you would like to view CMN information for.
  - a. You have the option to enter a partial HCPCS code. This will return CMN information for all HCPCS codes that meet your search criteria. You must enter at least one character of the HCPCS code followed by an asterisk (\*).
  - b. As an example, if you key "K\*", the system will display all CMNs for the beneficiary that begin with a K.
- 5. Press <ENTER>. The Provider CMN Status Display Screen will display (figure 12).

	PROVIDER CMN STATUS DIS	PLAY SCREEN	VMSPP50
CARRIER NO: 18003 HICN: XXXXXXXXX	NPI: XXXXXXXXXX		
SUBMITTED HCPCS: K0011RR STATUS: XXXXXXXXXXXXXX TYPE: X XXXXXX SUPPLIER NAME: XXXXXXX SUPPLIER PHONE: 999-999-	APPROVED HCPCS: K0011RR XX STATUS DT: 10/16/20 TOT RENTAL PMTS: 99 XXXXXXXX 9999	INIT DT: 99/99/9999 006 LENGTH: 99 RECERT/REVISE DT: LAST CLAIM DT: 99/99/9999	99/99/9999
SUBMITTED HCPCS: K0011RR STATUS: XXXXXXXXXXXXX TYPE: X XXXXXX SUPPLIER NAME: XXXXXXX SUPPLIER PHONE: 999-999-1	APPROVED HCPCS: K0011RR XX STATUS DT: 10/16/20 TOT RENTAL PMTS: 99 XXXXXXXX 9999	INIT DT: 99/99/9999 006 LENGTH: 99 RECERT/REVISE DT: LAST CLAIM DT: 99/99/9999	99/99/9999
SUBMITTED HCPCS: K0011RR STATUS: XXXXXXXXXXXXX TYPE: X XXXXXX SUPPLIER NAME: XXXXXXX SUPPLIER PHONE: 999-999-1	APPROVED HCPCS: K0011RR XX STATUS DT: 10/16/20 TOT RENTAL PMTS: 99 XXXXXXXX 9999	INIT DT: 99/99/9999 006 LENGTH: 99 RECERT/REVISE DT: LAST CLAIM DT: 99/99/9999	99/99/9999
ENTER/PF8=NEXT PF7=BACk	K PF3=MENU CLEAR=QUIT F	REGIONID MM/DD/YY HH:MM 18	3003

#### Figure 12 – CWF Part B Eligibility System

Explanation of Provid	er CMN Status Display Screen		
Field	Explanation		
CARRIER NO	Jurisdiction C Carrier Number		
NPI	National Provider Identifier		
HICN	Beneficiary's Health Insurance Claim Number	er	
SUBMITTED HCPCS	The HCPCS code that was submitted by the	supplier (including modifiers)	
APPROVED HCPCS	The HCPCS code that was approved for the	item supplied	
INIT DATE	The initial date of the CMN prescription or m	nedical documentation	
STATUS	The current CMN status and a short descrip the following: 00 - In Process 01 - CWF Accepted 10 - 1st Query to CWF 11 - 2nd Query to CWF CM - Closed Maintenance Only CP - Closed Purchased CL - Closed Necessary Length Met	tion. This field will display one of CR - Closed No Recertification CI - Closed Purchase Price Met DG - System Generated Drug DM - System Generated Non-Drug MN - PEN Pneumonic CMN SN - Suspended	
STATUS DATE	The date that the CMN entered its current st	atus	
LENGTH	The number of months that the item is medic	cally necessary	
TYPE	The type of CMN and a description. Valid fie1 - Initial2 - Revised3 - I	elds are: Recertified	
TOT RENTAL PMTS	Total number of rental payments made to da	ite.	
RECERT/REVISE DT	The date the CMN was recertified or revised.		
SUPPLIER NAME	The name of the supplier.		
LAST CLAIM DT	The last paid claim's date of service.		
SUPPLIER PHONE	The phone number of the supplier.		

# **Additional Information**

### 277 Claim Status Codes

Health	Health Care Claim Status Category Codes			
Code	Verbiage	Description		
A0	Acknowledgement/ Forwarded	The claim/encounter has been forwarded to another entity.		
A1	Acknowledgement/Receipt	The claim/encounter has been received. This does not mean that the claim has been accepted for adjudication.		
P1	Pending/In Process	The claim/encounter is in the adjudication system.		
P2	Pending/In Review	The claim/encounter is suspended pending review.		
P3	Pending/Requested Information	The claim/encounter is waiting for information that has already been requested.		
F0	Finalized	The claim/encounter has completed the adjudication cycle and no more action will be taken.		
F1	Finalized/Payment	The claim/line has been paid.		
F2	Finalized/Denial	The claim/line has been denied.		

Health Care Claim Status Codes		
Code	Description	
0	Cannot provide further status electronically.	
1	For more detailed information, see remittance advice.	
3	Claim has been adjudicated and is awaiting payment cycle.	
16	Claim/encounter has been forwarded to entity.	
17	Claim/encounter has been forwarded by third party entity to entity.	
18	Entity received claim/encounter, but returned invalid status.	
20	Accepted for processing.	
45	Awaiting benefit determination.	
55	Claim assigned to an approver/analyst.	
65	Claim/line has been paid.	
98	Charges applied to deductible.	
116	Claim submitted to incorrect payer.	

For all other 277 claim status code values, the STAT field displays XXX – TEXT NOT AVAILABLE.

For a complete list of claim status category codes and claim status codes, please visit the WPC website at <u>http://www.wpc-edi.com</u>.

### Troubleshooting CSI

Common Sign-on Error Messages		
Error Message	Resolution	
M11: SECURITY INFORMATION INVALID. PLEASE RE-ENTER	The password that was entered is incorrect. Please re-type your password.	
M160: NEW PASSWORD DOES NOT MEET SECURITY REQUIREMENTS.	Please refer to the sign-on section for password requirements.	
TO USE THIS TRANSACTION YOU MUST SIGN ON OR HAVE THE CORRECT SECURITY LEVEL.	This error message displays for several reasons, such as password violations, or your ID has been suspended for non-use. Please contact the <u>Security Administration Team</u> .	

Common CSI Error Messages	Common CSI Error Messages			
Error Message	Resolution			
OPERATOR NOT AUTHORIZED	You are not set up for CSI. Please refer to the <u>enrollment section</u> of this manual.			
4013 - INVALID NPI NUMBER	The NPI number is invalid. Please enter a valid NPI number.			
A163- NO MATCH FOUND FOR ENTERED SELECTION	The system is unable to locate any information within the parameters you entered.			
A164 - INVALID SELECTION ENTERED	The option that you have selected is invalid or you did not enter an option. Please select a valid option.			
F043 - INVALID HIC NUMBER	An incorrect HICN was typed, or the HICN field was left blank			
PI08 - PROVIDER NUMBER ENTERED NOT VALID FOR THIS OPERATOR	Your User ID does not have access to the NPI that you entered. Please verify that you enrolled for access to this NPI. If you have requested access to the NPI, contact the <u>Security Administration Team</u> .			
XA37- PROCESSING/SELECT LIMIT REACHED	The request cannot be processed because the NPI is liked to over 20 provider numbers.			
THE ELGB FUNCTION IS NOT AVAILABLE; USE HETS, IVR OR WEB PORTAL	The beneficiary eligibility function is no longer available. You will have to utilize HETS, the IVR, or the Web Portal for beneficiary eligibility information.			

### **Contact Information**

If you have a question about the CSI system, or would like to check the status of enrollment you may call our customer service at 1.866.270.4909, Monday through Friday from 8:00 a.m. to 5:00 p.m. (CST). You may also submit your questions through our online helpdesk located at: <u>http://www.cgsmedicare.com/jc/help/contact/onlinehelp.html</u>.

If you experience any security issues including password resets, please contact by e-mail the Security Administration Team at <u>CGS.Medicare.OPID@CGSAdmin.com</u>.